Executive Registry

66-4063

12 JAN 1967

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT

: Inspector General's Survey of Printing Services

Division

- 1. This memorandum is for your <u>information</u>. It refers to your note of 3 December 1966 (attached) and Mr. Earman's accompanying memorandum of 21 November 1966 regarding those portions of the IG's Survey on the Printing Services Division with which I took issue in my original response to the report last November. You will recall that I did not concur in recommendations 4, 6b, and 8.
- 2. I think the points that Mr. Earman makes in his memorandum to you are well taken and, on reflection, I would modify my original responses as follows:

Recommendation 4

"It is recommended that: the Chief, Printing Services Division, request the assistance of the Director of Training in devising training techniques applicable to the printing trade with a view toward substantially reducing the time an employee spends as an apprentice."

Comment

The Director of Logistics has requested assistance from the Director of Training along the lines suggested, with a view to exploring any means that appear practical and feasible in reducing the time required for apprenticeship programs in PSD. I'm not too optimistic about the help that OTR will be able to provide in the area, but I share the IG's concern that we must accelerate the development of new members in PSD and we intend to push toward that objective.

As I pointed out in my original response, the technological upheaval now taking place in the graphic arts industry is rapidly changing printing from a craft industry to a technology. This development in itself is bound to overtake past training and apprenticeship practices which, I agree, need updating.

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Recommendation 6b

"It is recommended that: the Director of Logistics request the Director of Security to review his procedures for establishing priorities in the security reinvestigation program and consider the feasibility of scheduling PSD employees for reinvestigation in advance of the present cycle."

Comment

Concur. The Director of Security is taking action accordingly.

Recommendation 8

"It is recommended that: the Deputy Director for Support require that the Agency Safety Officer furnish to him by 1 January 1967:

- "a. A status report on safety discipline, working conditions, and housekeeping
 - "b. A report on safety planning for the new building.
- "c. A program for the continued monitoring of fire and safety discipline and conditions at PSD installations."

Comment

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Unfortunately, except for item "b" which was completed by 1 January, the heavy commitment of our Safety Officer in working out the Mission "SAFETY-70" program made it impossible for him to meet the deadline suggested by the IG. However, safety inspections have been completed at and are scheduled for during the week of 16 January. Status reports on locations should be completed by 1 February 1967. At the same time, a program for the continued monitoring of fire and safety discipline at PSD installations can be expected.

3. The above responses should, I believe, resolve my earlier disagreement with the Inspector General.

N. L. Bannerman
Deputy Director

Deputy Director for Support

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